

CONTACT

+92-3429610439

Jalilahmad695@o utlook.com

> Accountant + Librarian

Address

Moh Miagano Cham Kokarai The Babuzai Distt

INTERESTS

Internet Accountant Typing Data Entry

Languages English Urdu Pashto

Jalil Ahmad

Accountant + Librarian



Aspire to acquire a position as a teacher, Accountant & Librarian, in a well-reputed institution where I can skillfully apply my exceptional abilities in improving the work efficiency of the institution. Wish to gain additional experience in this respective field.

EDUCATION

SSC

GHSS Kokarai Swat

F.SC

Govt Post Graduate Jahanzeb College Saidu sharif

BS Degree

University of Swat

EXPERIENCE

Teacher Accountant Librarian (2016 to 2020) (2021 to 2022) (2022 to Up to date)

SKILLS

Microsoft office

Ms Word

60%

Quick Books

Accountant

90%

Teaching 70% 80%

Data Entry

60%