



Mariya Dhukka

Data Analyst

To take any task in my career oriented skill and knowledge.

Ambitious, Positive attitude, Hardworking and fast with learning skills.

To obtain long term career in an organisation that has a strong background where I can be professional and my talent can be utilized to increase company's profit while pursuing new opportunities for career challenges with the company.

Contact

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Email

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B-303, Rosewood Garden, Beverly Park,
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Education

2023

MBA in Business Management
NMIMS University

2020

Bachelor of Arts, Economics
Mumbai

University

Skills

- Lead by Example.
- Energetic, ability to Multi-task work and respond quickly to changing ambience.
- Active personality
- Career oriented, evaluative and innovative.
- Fast learning Habits.

Language

English

Hindi

Experience

2019 - 2024

First source Private Limited, Mumbai

Data Analyst

As a Data analyst, the main responsibility was collect, organise and interpret statistical information to help colleagues and clients use it make decisions. As a Data Analyst, it is to gather and scrutinise data using specialist tools to generate information that helps others make decisions. Also, need to organise the reports as per clients demand.

First source Private Limited, Mumbai

Sales Advisor for TATA Sky

Arrange Merchandise on shells according to popularity and other criteria.

Approach customers and offer them advise on products to persuade them to buy full stop provide information and other services such as handling returns of merchandise.

Locate products on behalf of customers.

Deal with complaints in a patient and helpful manner full stop take and record orders through a computer system in person or over the phone or email.

Update customer information and database and maintain a clean and orderly environment in the company

2017 - 2019

Future Lifestyle Fashion Limited, Mumbai

Sales Executive

Improving Sales for Brand and creating engaging customers and facilitate organic growth.

Taking ownership of customers issues and following problems through to resolution.

Setting a clear mission and deploying strategies focused towards that mission.

Develop service procedures, policies and standards.

Keep accurate records and document of customer service actions and discussions.

Recruit, mentor and develop customer service agents and nurture an environment where they can excel through encouragement and empowerment.

Keep ahead of industry's developments and apply best practices to areas of improvement.

Personal Details

Mother's name : Zainab Dhukka

Date of Birth : 19th Dec, 1999

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