Jayavant Nalage

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I have 11 years' total experience in IT I completed my Bachelor of Vocational Studies in Automotive technology Feb. 2022. I have good troubleshoot skill in problem solving. I like to work in challenging task. To join an organization and utilize my skills fully and offer me a position requiring innovative and creative ideas where continuous growth and learning are way of life.

WORK EXPERIENCE

2023 – current   System *Administrator*   SYCSPM's.   **Mumbai(India)**

Business   **(Shree Yashwantrao Chavan Shikshan Prasarak Mandal's) (Sinhgad Institute of**

of   **management) (Sinhgad Spring Dale School & Jr. College Science) (Sinhgad Collage**

Commerce)
- Responsible for all user's issue resolved in same day.
- Assembling and Maintenance of computer systems & peripherals.
- Daily end user problem solved (Outlook, Excel, Word, Win OS upgradation, network problems, printer's problems).
- Manage Tally server, AD & File server, antivirus.
- Daily end user problem solved (Outlook, Excel, Word, Win OS upgradation, network problems, printer's problems).
- Site Planning and rack mounting proper.
- Network device configure (Access points, Network printer)
- Maintained Hikvision CCTV DVR/NVR.
- Coordinating the vendor for new hardware quotation and responsible for best price for organization.
- Handling the Firewall Create policies to unwanted site blocks monitor DHCP user and remove from. Handle The two computer lab for student's lectures (145).

2021 – 2023   *IT Executive*   *Infinity Cars Pvt. Ltd.*   **Mumbai (India)**
- Responsible for all user issue resolved in same day. And daily check list task.
- I handle to BMW ISTA software and configure to workshop technician tools.
- Manage Tally server, AD & File server, NAS storage configure.
- Assembling and Maintenance of user computer system & peripherals with Laptop.
- Daily end user problem solved (Outlook, Excel, Word, Win OS upgradation, network problems, printer's problems).
- Site Planning and rack mounting proper. Network device configure (Access points)
- New Joinee user to allocate the IT hardware peripherals and create user in AD server.
- New joinee Porsche PPN access form fill-up and send to Porsche India department for the User ID creation.

- Handling the Firewall Create policies to unwanted site blocks monitor DHCP user and remove from. Maintained Hikvision CCTV DVR/NVR.
- Coordinating the vendor for new hardware quotation and responsible for best price for organization.
- Coordinating with all hardware and software vendor for any kind of support. (like Tally, BMW team, Porsche team, Firewall, Live streaming video screen McLaren).
- Coordinating Lamborghini Live streaming video wall screen support vendor UK.
- User allocate to Oracle Base DMS for workshop & coordinating with the DMS support team.

2017 – 2020 (India)   *FMS Engineer*   *Smart Line It Solutions Pvt.Ltd.*   **Mumbai**

- Responsible for daily check list Task.
- Assembling and Maintenance of computer systems and peripherals with laptop.
- Coordinating with all peripherals vendor and take decision to change hardware.
- Software problem & installation (MS Office, Antivirus, hardware Drivers, OS, etc.)
- Troubleshoot all network problem and resolved (prepare Patch cord, configure Wi-Fi devices).
- Windows Server Active directory, DHCP service monitoring, manage user profile accounts and group policies. Installation all kind of OS (windows, Mac, Linux. Etc.).
- Installation of network Printer and other devices.
- Configure CCTV & software, maintenance all premises.
- Handling Firewall Like create policies & block unwanted sites.

2011 – 2017 (India)   **Computer hardware technician**   *Compu-Needs.*   **Mumbai**

- Assembling and Maintenance of Computer Systems & Peripherals with Laptop.
- Software problem & installation (MS Office, Antivirus, hardware Drivers, OS, etc.)
- Windows server /internal problem & Installation, Troubleshoot.
- Networking & installation Wi-Fi Router (prepare patch cord, rack mounting).
- Installation & Residence computer troubleshooting and resolved the problem as per the facing customers.

RELEVANT SKILLS

- **Computer skills:** Microsoft Office, laptop hardware changing
- **Technical:** Electrical, Basic of Electronic, Motorcycle technician (Royal Enfield).
- **Professional/Social:** Teamwork, Project- Management, Communication, Leadership, Organization, Problem-solving, Attention to detail ….
- **Languages:** Native Marathi, Hindi, English (Level1).

EDUCATION

2022   *Bachelor of vocational Studies*   **Apex professional University (Mumbai, India)**
       Automotive technology

PROFESSIONAL CERTIFICATIONS

2008 – Computer Hardware Maintenance Certificate of Maharashtra technical Institute Ichalkaranji.