



NIAZ AHMED DAUDPOTO

CONTACT

First Family Line, Master Ibrahim
School, Khoso St. Jacobabad Sindh
92 333 3502325
92 300 3181800
niazdaudpoto@gmail.com

SKILLS:

Leadership
Administration
Self motivated
Good communication Skills

SOFTWARE:

OS MS Windows
MS Office

PERSONEL INFO

Father's Name: Faqir Mohammad
Cast: Daudpoto
CNIC No. 43102-1443033-1
D.O.B 15 Nov 1985
Domicile: Sindh (Jacobabad)

EXPERIENCE:

- CURRENT: Receptionist JIMS Hospital Since 2016
 - Incharge: Indoor Patient Department
 - Computer Operator: Laboratory
 - Computer Operator: Radiology Department
 - Five Year Receptionist City Medical Center Jacobabad 2012-2015
 - Two years experience in Telenor Franchise as a RSO.
 - Three years experience in Mobilink Franchise as a Manager.
 - Fifteen months experience as Mobi Cash BDO.
 - One year experience in UBL Omni as BDO.
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EDUCATION:

MA (Sociology) 2014 (2nd Division)

Shah Abdul Latif University Khairpur

B.Sc 2006 (2nd Division)

Shah Abdul Latif University Khairpur

HSC 2004 (2nd Division)

Board of Intermediate & Secondary Education Larkana

SSC 2001 (2nd Division)

Board of Intermediate & Secondary Education Larkana

DIPLOMA / CERTIFICATE:

CIT 2004
Govt. (P) SMA High School Jacobabad
Office Automation (2 months) 2006
UNDP Project.