

Muhammad Usman

PERSONAL DETAILS

Residential Address: Al Khan
Sharjah
Driving License: Dubai UAE
Mobile: +971 563593122
Date of Birth: 31 July 1997
Nationality: Pakistani
Email: uharal09@gmail.com

CAREER OBJECTIVE

To contribute towards the growth and development of a dynamic organization where opportunities to growth both personally and professionally are ample and where I can utilize my skills effectively.

EDUCATION HISTORY

2018 – 2020	M.A Mass Communication- From University of Sargodha
2015 – 2017	B.A – From University of Sargodha
2013 – 2015	I COM - From Board of Intermediate and Secondary Education, Sargodha - Pakistan
2011 – 2013	Matriculation in Science - From Board of Intermediate and Secondary Education, Sargodha - Pakistan

EXPERIENCE

I Concepts Call Center Lahore – Pakistan (Dec 2020 to May 2021)
Bank Islamic Sargodha Cashier– Pakistan (June 21 to March 2022)
PUNJAB FOOD AUTHORITY – Pakistan
Public Relation Trainee Officer (June 2022 to May 2023)

OTHER SKILLS

- MS Office (Word, Excel, PowerPoint)
- Project Planning & Managing Media Relations
- Social Media Expert
- Team Work

PERSONAL COMPETENCIES

- Ability to work in a fast-paced environment to set deadlines
- Highly organized with a creative flair for project work
- Enthusiastic self-starter who contributes well to the team
- Ability to handle pressure

REFERENCES

Can be furnished on demand