

Noman Khalid Baloch

Atlantis The Palm Dubai

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CAREER OBJECTIVE

I believe that dreams don't turn into reality by luck; it takes sweat determination and hard work. Starting my career at the bottom, I have struggled a lot in order to attain the position I have today, with multiple experience during my years of hardship. I have learned a lot, yet I am eager to continue learning. I am confident that with my passionate and dedicate personality, I will be able to deliver a level of service that goes willingly above and beyond the call of duty.

EXPERIENCE

Bread Street Kitchen and Bar Atlantis The Palm Dubai

Chef Celebrity Restaurant Gordon Ramsay working as a Floor Supervisor | JANUARY 2022

- Reports to the Restaurant General Manager.
- Responsible for restaurant maintenance and operation requirements.
- Conducts a briefing and make allocation for daily operation and weekly training for sequence of service and product knowledge.
- Follow up with engineering and respective departments for pending work orders. .
- Responsible for ordering food & beverage requisition.
- Received Appreciation letter form management for Number 1 in trip advisor from month of March.Since two months working in Atlantis.

Address Boulevard Dubai Emaar Hospitality Group

Worked as a Restaurant & Bar Supervisor | JULY 2016 – DECEMBER 2021

- Reports to the Restaurant Operation Manager.
- Responsible for a day to day operation of the Restaurant and Bar.
- Assists the team members in their respective duties and responsibilities.
- Assisting F&B outlets with service & operations during festive season (Christmas & New Year's Eve)
- Conducts a briefing every day and give allocation to team members.
- Responsible in the Restaurant operation in absence of the manager.
- Responsible for ordering food & beverage requisition on daily basis.
- Responsible for a daily / monthly beverage inventory of the Restaurant and Bar.
- Ensuring the restaurant & bar lounge indoor and outdoor area are well manned.

Address Downtown Dubai Emaar Hospitality Group

Worked as a Head Waiter in Neos Bar and Restaurant | NOVEMBER 2014-JUNE 2016

- Reports to the Restaurant Operation Manager.
- Assists the team members in their respective duties and responsibilities.
- Responsible for a daily / monthly beverage inventory of the restaurant..
- Maintains high standards of service at all time.
- Train the new associates and gives training about service standards and beverages.

Marriott Hotel Al Jaddaf and Executive Apartments Dubai

Worked in Market Place Restaurant as a Senior Waiter | DECEMBER 2013 – NOVEMBER 2014

- Reports to the Restaurant Manager.
- Assist the team members in handling their respective duties and motivates them to up sell and suggest products to increase revenue.
- Tackles the guests complain with the assistance of the manager.
- Maintains the restaurant guests' profile.
- Responsible for a monthly beverage inventory of the restaurant.
- Responsible for ordering food & beverage requisitions on daily basis.

Arabian Courtyard Hotel & Spa Dubai

Worked in Bastakiya all day Dining Restaurant as a Senior Waiter.

SEPTEMBER 2012 – NOVEMBER 2013

- Reports to the Restaurant Manager.
- Assist the manager on a day to day operation of the Restaurant.
- Up selling food & beverage items to help increase in revenue.
- Responsible for the breakfast and buffet setup on daily basis.
- Responsible for inventory and ordering food & beverage requisition.

EDUCATION

DIPLOMA IN HOTEL MANAGEMENT

COTHAM INSTITUE OF PAKISTAN | 2006 – 2008

HR Management

FO Operations

House Keeping

Sales & Marketing

Food Production

Food & Beverage (Kitchen & Service)

B.COM **2005**

INTERMEDIATE **2003**

SKILLS PROFILE WITHIN THE WORKSPACE

- Punctual
- Detail oriented
- Completing tasks
- Effective team player
- Experienced with raising LPO
- On ERP & FMC
- Leadership and Delegation skills – Ability to motivate team members towards achieving goals.
- Experienced with Food & Beverage Requisitions.
- Can manage rosters and timing sheet.
- Working knowledge of MS Office (Word, PowerPoint, Excel)

SKILLS PROFILE ON A PERSONAL LEVEL

- Energetic and self-motivated
- Dedicated and honest
- Fast learner
- Creative
- Accountable for my actions & will learn from my mistakes.
- Ability to work under pressure
- Optimistic Attitude

ADDITIONAL CERTIFICATES & ACHIEVEMENTS

- Front of the house Experience Designer of the month, 2nd Quarter | 2019, Address Boulevard
 - Nominated Best Employee front of the house first Year of service | 2015, Address Downtown
 - Star of The Year | 2013, Arabian Courtyard Hotel & Spa Dubai
 - Star of The Year | 2012, The Noodle House Lahore, Pakistan
- 100% score on mystery dinner assessment for the month | August, The Noodle House Pakistan