



MOIZ AHMED ALVI

SUPERVISOR

CONTACT

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EDUCATION

UNIVERSITY OF CENTRAL
PUNJAB

- BA

HIGHER SECONDARY EDUCATION

HIGH SCHOOL EDUCATION

PERSONAL INFORMATION

- Date of Birth : 23-12-1998
- Marital Status : Single
- Nationality : Pakistan
- Passport Number : UE1817532
- Passpot expiry : 13-04-2027
- Driving License No : 2922893
- Expiry Date : 02-08-2025

LANGUAGES

- English
- Hindi
- Arabic

PROFILE

To become a professional and be a part of an organization that exploits my potentials to the fullest, to put my skills to the best use, shouldering higher responsibilities and contributing to the success of the organization, proving my passion for work and excellence, and hence grow along with it.

WORK EXPERIENCE

carzone

uae

2024- PRESENT

• supervisor & driver

- Managing workflow.
- Training new hires.
- Creating and managing team schedules.
- Reporting to HR and senior management.
- Evaluating performance and providing feedback.
- Identifying and applying career advancement opportunities.
- Helping to resolve employee issues and disputes

• Marketing Supervisor in Pakistan

- Maintains staff by recruiting,
- selecting, orienting, and training employees
- developing personal growth opportunities
- Issuing orders and instructions

SKILLS

- Drivng
- Emotional Intelligence. ...
- Ability to Delegate. ...
- Being Flexible. ...
- Maintaining a Positive Attitude. ...
- Passion for the Organization. ...
- Diversity Awareness. ...
- Problem Solving.

DECLARATION

I hereby declare that the above mentioned information are true and correct to the best of my knowledge and belief

MOIZ AHMED ALVI