



Praveen Matteu

WORK HISTORY

August 2023 - January 2025

Restaurant and Bar Manager Nambiar Club Bellezea | Bengaluru, India
Key Highlights

Managed two restaurants: a 60-seat multi-cuisine and a 60-seat fine dining venue | Oversaw operations for a 30-seat sports bar | Supervised events and functions in a 3,500 sq. ft. banquet hall | Led a team of 18 staff members, ensuring smooth operations and high service standards.

- Stocked and organized alcoholic beverages to meet expected demands.
- Secured cost-effective procurement of quality ingredients and beverages through supplier negotiations.
- Expanded beverage offerings by adding craft beers and premium spirits, catering to diverse preferences.
- Kept current with industry trends and competitor offerings.
- Established and nurtured strong connections with elite club members.

November 2021 - July 2023

Restaurant Manager Paul Resorts and Hotels Pvt. Ltd. | Coorg, INDIA
Key Highlights

Managed two restaurants: A multi-cuisine restaurant with 185 covers | South Indian fine dining restaurant with 45-seat capacity | Supervised one bar with 45-seat capacity | Oversaw operations for two banquet halls: 5,000 sq. ft. hall and 2,000 sq. ft. hall | Led a team of 28 staff members, ensuring smooth operations and high service standards. Oversaw daily operations to maintain high efficiency, consistency, and quality in food and service.

- Led comprehensive training sessions for new staff members.
- Boosted customer satisfaction by establishing innovative service protocols.
- Oversaw invoice management for consistent and accurate reporting.
- Supervised inventory supplies and placed purchase orders to ensure sufficient stock levels.

June 2018 - March 2020

RESTAURANT MANAGER Steers Restaurant | Kuwait

- Maintained sufficient stock levels for daily use at outlets.
- Prepared menu items following recipes and maintained professional presentation.
- Monitored compliance with established performance standards and procedures.
- Ensure compliance with food safety and sanitation standards.
- Identified and resolved deviations during inventory checks.

October 2017 - March 2018

FACILITY MANAGER CBRE Facility Service | Bangalore, India

📍 Dubai UAE

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PROFESSIONAL SUMMARY

Results-driven food service management professional with a proven track record in enhancing operational efficiency and productivity. Expertise in inventory management, staff training, and delivering exceptional customer service. Strong leadership and communication skills facilitate effective team collaboration and problem-solving, guaranteeing seamless operations in dynamic environments.

EDUCATION

Bachelors | Hotel Management and Catering Science
Bharathiar University, Tamil Nadu

SKILLS

- Profit Generation Expertise
- Financial Management
- Conflict Resolution Expertise
- Employee Talent Development
- Customer Engagement
- Effective Team Building
- Accurate Sales Forecasting
- Culinary Menu Planning

- Marketing Promotion Strategies
- Inventory Oversight

CERTIFICATIONS

- HACCP implementation training
- Illy coffee preparation workshop
- Fire and safety training
- SOP Workshop
- Managerial food hygiene
- Train the trainer with Le Royal Meridian
- Ronnefeldt Tea Academy certification

ACCOMPLISHMENTS

- Awarded special certificate for customer satisfaction by Le Royal Meridian Beach Resort and Spa Hotel in Dubai

PERSONAL INFORMATION

- Passport Number: R1448427
- Passport Expiry Date: 06/01/27
- Date of Birth: 11/18/81
- Gender: Male
- Nationality: Indian
- Marital Status: Married
- Visa Status: Residence visa (UAE)

January 2015 - September 2017

FOOD AND BEVERAGE EXECUTIVE ISS Facility Services | Bangalore, India

March 2014 - January 2015

FOOD AND BEVERAGE EXECUTIVE The Tamara Resort | Coorg, India

December 2012 - February 2014

ASSISTANT RESTAURANT MANAGER Greenwood Resort | Thekkady, India

October 2009 - August 2010

ASSISTANT RESTAURANT MANAGER Carmelia Resort | Thekkady, India

May 2006 - September 2009

FOOD AND BEVERAGE ASSISTANT Le Royal Meridian Beach Resort and Spa Hotel | Dubai

November 2004 - August 2005

FOOD AND BEVERAGE ASSISTANT STEWARD Club Mahindra Lake View Resort | Munnar, Kerala

LANGUAGES

Malayalam: First Language

English: C2
Proficient (C2)

Tamil: C2
Proficient (C2)

Hindi: C2
Proficient (C2)

REFERENCES

References available upon request.