

## Curriculum Vitae



### **Pema Lhaden**

#### **Personal Information**

Date of Birth :- 15<sup>th</sup> July 1986  
CID # :- 11910002244  
Civil Status :- Married  
Nationality :- Bhutanese  
Passport No.:- G107877  
Mail ID :-  
lhadenpema602@gmail.com

#### **Education**

Successfully completed grade – 12  
Rinchen Higher Secondary School,  
Thimphu, Bhutan

#### **Contact details**

Changzamtok, Thimphu, Bhutan  
+975 - 17374388 / 17794556

#### **Parent Details**

Father Name :- Pema Wangdi  
Mother Name :- Chimi Lhamo  
Contact No.:- +975 - 17471886

#### **Personal Skills**

Time Management  
Leadership  
Creativity  
Problem Solving  
Self Motivated  
Interpersonal Sensitivity  
Team Work

#### **Profile**

Achieving a professional position which facilitates me for the successful utilization of education knowledge skills and experience more meaningful in a dynamic work environment where opportunity is possible for the growth. Excellence and leading to be recognized globally by offering a professional services to the society and to the stakeholders for the achievement of mission and vision of the company to develop personally and professionally with continuous improvement of solid domain techniques and knowledge employed in a company.

#### **Working Experience**

##### **2007 – 2009**

ECCD (Early Child Care Development) as facilitator at Druk Green Power Corporation, Thimphu, Bhutan.

##### **2014 – 2015**

Front Desk & Reception at Jypee Greens Golf & SPA Resort at Delhi, India.

##### **2017 – 2018**

Guest Relation Reception at 3 Star Hotel Gamega at Phuentsholing, Bhutan

##### **2018 – 2019**

Guest Hostess at Bharian, Middle East

##### **2020 – 2021**

Assistant Manager at 3 star Hotel at Oro Villa Hotel, Thimphu, Bhutan

##### **2021 – 2022 :- Freelancer**

**2022 – 2023 :- Dessup Training**

**2023 – 2024 :- Sales Representative**

#### **Language**

English, Hindi, Nepali  
Dzongkha (Mother Language) Bhutan

#### **Activities**

Sincere, Honest & Dedicated  
Disciplined and Sociable  
Hardworking & ability to work under pressure

I do hereby that the above mentioned particulars and information are true and accurate to the best of my knowledge.