

# L.A.DHANANJA CHATHURANGA

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## PROFESSIONAL SUMMARY

Professional driver with over 9 years of experience in courier and logistics roles across the UAE. Skilled in route planning, vehicle maintenance, and timely deliveries. Committed to safety, customer service, and on-time performance.

## KEY SKILLS

- Route planning and GPS navigation
- Package handling and load safety
- Time management and punctuality
- Clean driving record
- Multilingual: Sinhala (native), English (B1), Hindi (B1)
- Strong customer service skills
- Vehicle inspection and basic maintenance
- Multi-Trade Maintenance

## WORK HISTORY

**EN Route Technology LLC** December 2022 – May 2026  
Sales Officer — UAE

- Provided safe, punctual, and reliable personal driving services while maintaining confidentiality and professionalism.
- Managed parcel pickup and delivery operations, ensuring accuracy, timely handling, and proper documentation.
- Trained and supported after-sales teams to achieve performance targets and maintain service quality.
- Maintained regular communication with clients to gather feedback and ensure satisfaction with products and services.
- Assisted customers in resolving complaints and service issues in a timely and professional manner.
- Built and maintained strong client relationships to support repeat business and long-term partnerships.
- Coordinated airport pickups and hotel drop-offs for official office visitors, ensuring a smooth, professional, and welcoming travel experience.
- Handled all incoming office parcels, ensuring proper receiving, sorting, documentation, and secure distribution to the correct departments.

**Emirates Post / Modern Line Distribution LLC** (April 2017 - May 2022)

Light Vehicle Driver — UAE

- Delivered mail, parcels, and operational documents across assigned routes with accuracy and punctuality.
- Performed drop-off and dispatch duties, ensuring timely distribution and proper handling of items.
- Maintained delivery logs and followed company procedures for secure and efficient operations.
- Provided reliable customer service during deliveries and ensured professional communication.

**Al naboodah group (National Paint and Equipment LLC)** (May 2016 - March 2017)

Messenger

**Marmum Dairy Farm LLC** (January 2014 - January 2016)

Farm Doctor Assistant

## **EDUCATION**

Certificate in Life and General Insurance

Sri Lanka Insurance institute, Sri Lanka — Nov 2010

A-Levels in Business Studies

Kolabage Ara Maha Vidyalaya, Sri Lanka — Jan 2008

## **SKILLS**

- Route planning & GPS navigation
- Safe and defensive driving
- Parcel handling & load safety
- Customer service & client communication
- Time management & punctuality
- Vehicle inspection & basic maintenance
- Documentation & delivery record-keeping
- Multi-trade maintenance support
- Problem-solving & issue resolution
- Team coordination & reliability

## **REFERENCES**

References available upon request